

SWALLOW SCHOOL DISTRICT  
NOTICE OF SCHOOL BOARD MEETING

OPEN TO THE PUBLIC

Wednesday, May 11, 2016  
Swallow School Room 118 – 6:00 P.M.

AGENDA

I. Call Meeting to Order – Melissa Thompson, Superintendent

- A. Pledge of Allegiance
- B. Roll Call
- C. Approve Agenda

II. Approval of School Board Officers and Committee Appointments for 2016-17

III. Closed Session in Conference Room

At this time, the Board of Education will convene into Closed Session: the closed session is pursuant to Wisconsin Statute 19.85 (1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” This session is being held specifically to discuss staff management planning. (Roll Call Vote Required)

IV. Reconvene Into Open Session in Swallow School Room 118 at 6:30p.m. (Roll call vote required)

V. Celebrations & Commendations

VI. Citizen’s Forum

VII. Informational Items

A. Superintendent’s Report

1. Teaching and Learning

- a. Spanish Program Presentation of Updated Curricular Documents K-6
- b. Innovation Grant Process and Recommended Allocation
- c. Fifth Grade 1:1 Device Program for 2016-17
- d. 4 Year Old Kindergarten Program Implementation Updates
- e. Presentation of Updated Curricular Documents for Writing and Social Studies Programs K-8
- f. Presentation of 15 Month Professional Development Plan
- g. CESA#1 Contract for 2016-17
- h. District Benchmark Assessment Recommendation

2. Employee Relations

- a. Review of Updated Waukesha County Area Schools Health Insurance Coop Bylaws
- b. Health Insurance Provider Transition Updates
- c. Teacher Pay Model Redesign Process Update

- 3. Finance and Operations
  - a. 2015-16 Budget Changes

B. Principal's Report

- 1. Professional Development Update
- 2. Collaborative Learning Team Report
- 3. April in Review
- 4. Washington, D.C. Trip Update

VIII. Action Items

A. Approval of Minutes

- 1. April 13, 2016—School Board Meeting
- 2. April 13, 2016— Executive Session
- 3. April 19, 2016—School Board Work Session
- 4. April 20, 2016—Employee Relations Committee Meeting
- 5. April 21, 2016—School Board Special Meeting
- 6. April 21, 2016—School Board Work Session
- 7. April 22, 2016—Finance and Operations Committee Meeting
- 8. May 3, 2016—School Board Work Session
- 9. May 9, 2016—Open Enrollment Lottery Draw

B. Finance and Operation

- 1. Monthly Accounts

The Board will take action to approve expenditures as presented in the amount of \$492,206. In addition, the Board acknowledges the receipt of \$128,395 in revenue, since the April 13, 2016 school board meeting.

C. Employee Relations

- 1. Approval of Individual Teacher Contracts
- 2. Approval of Waukesha County Area Schools Health Insurance Coop Bylaws

D. Policy

- 1. Second Reading of Policy Revisions
  - a. Employee Handbook

- b. Employment Addendum: Teachers
- c. Employment Addendum: Non-Contracted Staff

- 2. Waive Third Reading and Approve Policy Revisions
  - a. Employee Handbook
  - b. Employment Addendum: Teachers
  - c. Employment Addendum: Non-Contracted Staff

#### D. Teaching and Learning

- 1. Open Enrollment Determination
  - 1. Action on Grade Levels with Space Available
  - 2. Approval of Waiting List Selection
  - 3. Approval of Applications to Attend Other Districts
- 2. Approval of Innovation Grant Allocation
- 3. Approval of 5<sup>th</sup> Grade 1:1 Device Program for 2016-17
- 4. Approval of 15 Month Professional Development Plan
- 5. Approval of 2016-17 CESA #1 Contract
- 6. Approval of District Benchmark Assessment Recommendation

#### IX. Discussion Items

- A. 2016-17 Budget Development
- B. Long Range Planning

#### X. Announcements

- A. Future Meetings and Events
  - 1. May 20, 2016– School Board Work Session on Teaching and Learning
  - 2. May 19, 2016 –Early Release at Noon
  - 3. May 27, 2016—Snow Make-up Day, School only if needed
  - 4. May 30, 2016 –Memorial Day, No School
  - 5. May 31-June 3—8<sup>th</sup> Grade Washington, DC Trip
  - 6. June 1-3—5<sup>th</sup> Grade Camp MacKenzie Trip
  - 7. June 9, 2016—8<sup>th</sup> Grade Graduation
  - 8. June 10, 2016—Staff Breakfast
  - 9. June 10, 2016—Last Day of School
  - 10. June 15, 2016 —School Board Meeting
  - 11. June 24, 2016—School Board Work Session on Employee Relations
  - 12. July 13, 2016—School Board Meeting
  - 13. July 22, 2016—School Board Work Session on Finance and Operations
  - 14. August 11 and 16, 2016—School District Registration Days
  - 15. August 17, 2016—School Board Meeting

16. August 24, 2016—Annual Meeting and Budget Hearing
17. August 26, 2016—School Board Work Session on Policy
18. August 29, 2016—Back to School Night & Tailgate
19. September 1, 2016—First Day of School

XI. Adjournment